



Communication and Community Engagement Coordinator

The Community Communications & Engagement Coordinator plays a central role in building and maintaining Troilus' presence, visibility, and relationships within local and Indigenous communities.

Based in Chibougamau, this individual serves as the face of Troilus locally, acting as a trusted and accessible point of contact for community members, organizations, and stakeholders. The role combines community engagement, event coordination, and content creation, with a strong focus on supporting social acceptability and strengthening the company's reputation as the Project advances toward construction.

This position works closely with the Toronto-based IR and Communications team and is responsible for executing local communications initiatives, managing community-facing platforms, and ensuring consistent, transparent, and proactive engagement.

KEY RESPONSIBILITIES (non-exhaustive list)

Community Presence, Outreach & Stakeholder Engagement

- ❖ Act as a primary point of contact for local communities, Indigenous groups, municipalities, land users, and regional organizations
- ❖ Build and maintain strong, trust-based relationships through regular, visible engagement in the community
- ❖ Support the development and implementation of community engagement plans aligned with project milestones
- ❖ Organize, participate in, and represent Troilus at public meetings, information sessions, open houses, local events, festivals, and community initiatives
- ❖ Coordinate responses to community questions, feedback, and concerns, ensuring timely and respectful communication
- ❖ Identify opportunities to improve perception and proactively propose new engagement and communication initiatives
- ❖ Actively contributes to strengthening Troilus' reputation and social acceptability within impacted communities

Local Communications & Content Creation

- ❖ Manage and continuously update the TroilusTogether.com website (content updates, new pages, community initiatives)
- ❖ Manage community-facing social media accounts and develop a consistent pipeline of content (minimum 1–2 posts per week)
- ❖ Create engaging, accessible content tailored to local audiences (events, milestones, community stories, updates)
- ❖ Collaborate with the IR/Communications team to align messaging and ensure consistency with corporate communications
- ❖ Monitor local sentiment, social media engagement, and community feedback

Event Planning & Local Visibility

- ❖ Plan, coordinate, and execute Troilus participation in local events, festivals, and community initiatives
- ❖ Organize and support public meetings, open houses, site visits, and information sessions



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- ❖ Coordinate logistics, materials, and on-the-ground execution of events
- ❖ Proactively identify new opportunities to increase Troilus' visibility and engagement in the region

Reputation & Social Acceptability

- ❖ Prepare communication materials including newsletters, fact sheets, presentations, website content, and social media posts
- ❖ Monitor public perception, local media, and community sentiment related to the project
- ❖ Support issues management and crisis communications in collaboration with senior management
- ❖ Ensure communications align with regulatory, environmental, and corporate standards
- ❖ Actively participate in local community events to build visibility, trust, and positive relationships with stakeholders

Workforce Attraction & Employer Branding

- ❖ Promote the project as an employer of choice in local and regional labor markets
- ❖ Support recruitment campaigns by developing outreach materials, job posting content, and local hiring promotion initiatives
- ❖ Participating in job fairs, school outreach, and regional employment events
- ❖ Maintain a visible and approachable presence at local community and workforce-related events
- ❖ Highlight training opportunities, safety culture, career development, and long-term employment prospects
- ❖ Collaborate with HR and contractors to ensure consistent messaging around workforce values and expectations
- ❖ Monitor social media channels for public inquiries, feedback, and emerging issues related to the project
- ❖ Ensure messaging is accurate, transparent, and aligned with corporate values and regulatory requirements

Reporting & Documentation

- ❖ Maintain records of community interactions, meetings, commitments, and follow-up actions
- ❖ Track engagement activities, social media performance, and community initiatives
- ❖ Manage inventory of promotional materials and event assets When applicable, support the ESG Analyst in some reporting related to community engagement and social performance
- ❖ Track and report on local communication and engagement activities against project objectives

QUALIFICATIONS, EXPERIENCE AND SKILLS

- ❖ Diploma or university degree in Communications, Public Relations, Community Development, Marketing, or a related field — or equivalent experience in a community-facing, communications, or stakeholder engagement role
- ❖ 2-5 years of relevant experience in communications, community relations, events, marketing, or a community-facing role
- ❖ Experience in mining, construction, energy, or other industrial projects is an asset, but not required
- ❖ Experience living or working in regional, rural, or remote communities is strongly preferred
- ❖ Knowledge of mining project phases and regulatory environments is a strong asset
- ❖ Experience working with Indigenous communities is considered a significant advantage



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- ❖ Fluency in both French and English (spoken and written) is required

CONDITIONS

- ❖ **Work location:** Chibougamau
- ❖ **Schedule:** 5/2 (Monday to Friday)
- ❖ **Compensation:** According to pay scale
- ❖ **Benefits:** Group insurance
- ❖ **Work Environment:** Multicultural and Dynamic

** Interested candidates must submit their resumes by May 10, 2026, via email to cv@troilusmining.com, with the job title in the subject line. Only candidates selected for interviews will be contacted.